

NCLB Adequate Yearly Progress
Title I District Parent Notification Requirements Checklist

Under Title I, Part A requirements, parent notification letters regarding district improvement MUST include the following components:

Year 1 of District Improvement

(First district year after not achieving AYP for two consecutive years in the same subject area)

- ☐ An explanation of what “identification for district improvement” means and the reasons for the identification for district improvement
- ☐ An explanation of what the district is doing to address the problem of low student achievement
- ☐ An explanation of the 10% set aside of the Title I allocation for professional development of its instructional staff specifically addressing the academic achievement problem(s) that caused the district to be identified for improvement
- ☐ An explanation of how the district will work with the Utah State Office of Education to improve student performance
- ☐ An explanation of how the parents can become involved in addressing the academic issues that caused the district to be identified for district improvement
- ☐ The parent notification must be in an understandable and uniform format and, to the extent practicable, in a language the parents can understand